

GREEN CIRCLE SERVICE CORPORATION

... *servicing the Taormina community* ...

GCSC Board Minutes
December 7, 2020
Zoom meeting

Attending: Kristin Dodge, Jon Lambert, Leslie Schreiber, Robin Gerber, Stephanie O'Neill, Steve Blain
Absent: Kim Bryson

Called to order at 4:32 pm

Minutes of August 31, 2020 board meeting were adopted as distributed.

President's Report-

Kristin thanked all board members and announced that she will be stepping down from board membership for the 2021 year. All board members thanked her for her service.

Treasurer:

1. Bank balance currently: \$106,084.12
2. Harrison charges have increased; D&O insurance costs have increased; still waiting on bill for Liability Insurance
3. Accounts receivable are at \$2971 and Leslie will attempt to collect before the year's end.
4. Landfield past-due account has been settled (with board thanks to Kim!)
5. GCSC has been billed, for the first time, for the City of Ojai Library Parcel Tax, levied on all properties. The bill is based on the two parcels GCSC owns (Taormina roads) at \$35/parcel. Leslie will follow-up with City regarding this new assessment.

Road Committee:

1. A take-over of the Taormina roads is still being considered by the City of Ojai. Bill Wierick and Susa Francina are aware the City Council must review the proposal.
2. The board road committee expects to meet this coming week.
3. The GCSC board charged the Committee to address patching the major holes on Arundale. Steve offered to contact Smith Paving to get a cost estimate. A proposal for repair will be sent to the Committee for their comments.

Old Business:

Trash Area:

1. Non-Taormina boxes found in recycling were returned to address on Stewart Court
2. Area is cleaned every two weeks (worker: Filaberto)
3. A sign will be made and posted citing Ojai Regulations about "Illegal Dumping". Stephanie moved/Robin seconded - passed that up to \$200 can be spent on the sign.
4. If the sign and a follow-up letter that will be sent to scofflaws does not work the board will discuss locks/video cameras and other means of restricting access to the trash & recycling area.

Board Elections:

The board is asking the Elections Committee to begin the annual nomination and election process for 2021 board members. It is expected that the process can be completed during December.

ByLaws

1. The proposed new bylaws for the GCSC will be presented to all Taormina Property Owners for a vote. To facilitate the process
 - a. a copy of the new, proposed bylaws will be posted on the GCSC website; this will be an annotated version that points out the proposed changes

- b. a bylaws-vote ballot will be included with the ballot for GCSC directors that is sent to all property owners as part of the elections process
- c. Jon will draft a letter to accompany the election ballot and distribute to GCSC board for review.
- d. Voting for the bylaws will be conducted using both paper ballots and/or email.

New Business - none

Announcements: Next board meeting will be on January 25th 2021 via Zoom

Meeting adjourned at 5:27 pm.

Submitted by Jon Lambert
Secretary

Addendum:

Using a duly authorized email vote the GCSC Board of Directors unanimously passed the following resolution on January 5, 2021:

The Board of Directors of the Green Circle Service Corporation, Inc. hereby authorizes Steve Blain, GCSC board member, to act as its agent to Smith-Patterson Paving to effect the repair of Arundale Road. In addition Steve Blain is authorized to spend corporate funds up to three thousand dollars (\$3,000.00) for the repairs.

Certified by Jon Lambert
Secretary